

Dalia Calvillo

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Education

B. A. World languages and cultures with an emphasis in Spanish
California State University Monterey Bay, Seaside, CA
Expected graduation year : 2018

Skills

- Bilingual- English and Spanish
- Leadership
- Adaptability

Experience

2010-2011 Tutor in elementary school

- Supervised students activities
- Strengthen students skills
- Analyzed students performance
- Supervised after school program at middle school

2012-2014 Secretary assistant

Alcantara Insurance, Watsonville, CA

- Managed customers' accounts
- Filed costumers' information
- Prepared deposits

2015-present Tutor in non profit organization

- Taught new mathematical skills
- Advised students from different grades
- Encouraged students to increase their grades
- Arranged my schedule to volunteer twice a week